



601 Embarcadero • Morro Bay, California 93442

MORRO BAY NATIONAL ESTUARY PROGRAM

Position Title: Morro Bay National Estuary Program Director

Organization & Duty Location: Bay Foundation of Morro Bay California

Qualifications: Five years of project management, supervisory, resource management or administrative experience preferred

Education: BA/BS or equivalent, preferably in physical, natural sciences or related fields. Masters degree preferred.

Salary Range: Salary commensurate with qualifications, plus benefit package. Range \$50 – 70,000.

Description of Duties: This position will have chief staff responsibilities for planning, administering, coordinating, managing, directing and implementing the Morro Bay National Estuary Program.

Duties include:

- Lead federal program with vision and energy
- Implement with the partners the Comprehensive Conservation Management Plan (CCMP)
- Select, direct, and supervise staff needed to implement the CCMP
- Facilitate numerous citizen committees and board meetings
- Expand program funding base/ grant writing
- Expand relationships with other estuary programs in the nation
- Coordinate contracts, budgets, audits, and personnel aspects of the program
- Coordinate with other relevant local state and federal projects
- Prepare and/or evaluate technical and scientific proposals & reports
- Support development and oversight of a data management system
- Coordinate public participation and education initiatives
- Liaison with the media, public, academic and other interested parties
- Financial Reports
- Other duties as assigned

Desirable Skills:

- Ability to assign, monitor and review work, evaluate work performance, etc.
- Ability to work effectively with others to resolve conflicts and/or issues, to build consensus
- Ability to organize, analyze, and communicate (verbally and in writing) complex information (e.g., environmental engineering/science, environmental regulations, economic incentives/feasibility/development of new approaches)
- Management and expansion of program funding
- Proficiency in using personal computers and related software – word processing, spreadsheets, project scheduling, presentation, graphic illustration and GIS Software.
- Knowledge of environmental water quality concerns in the Morro Bay watershed

Website: <http://www.mbnep.org>

How to Apply: Send letter and resume with references to:

Joel Neel, President
Bay Foundation of Morro Bay
601 Embarcadero, Ste. 11
Morro Bay CA 93442

Application Deadline: April 30, 2010

The Bay Foundation is an equal opportunity employer